



ALAN RUFUS TONELSON FACULTY AWARD

The Alumni Association invites nominations for candidates for the Alan Rufus Tonelson Faculty Award.

Please fill out the form below and submit it to the Alumni Association.

Eligibility requirements: The recipients of the Alan Rufus Tonelson Faculty Award may be recognized for outstanding achievement in one of three categories: teaching, research or service to the community. Candidates should also demonstrate achievement in the other two categories as well. All Old Dominion University faculty members under full-time teaching and research contracts in the fiscal year of the award are eligible.

Category of primary consideration (circle only one):

Teaching Research/Scholarly Activities Service

I nominate: (please type or print)

Last Name: _____ First Name: _____ Middle Initial: _____

Academic Rank(s) & Title(s) _____

Department within the University: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone (H): _____ Phone (W): _____

Email Address: _____

Please explain your reasons for nominating this individual. **Please attach a minimum of resume/curriculum vitae** for each nominee as well as any background information that you feel would be helpful to the committee. Attach additional pages if necessary.

Nominator's Name: _____ Phone: _____

Justification of Recognition: For the information requested in this section, please use only 8.5 by 11 inch white paper (one side only) with the nominee’s name and your name at the top of each page. PLEASE PRINT OR TYPE. Use narrative form and be specific (give concrete evidence that the committee can use in making decisions). The nominator is responsible for providing all supporting materials.

NOMINATIONS ARE LIMITED TO 19 PAGES WITH THE FOLLOWING REQUIREMENTS:

Nomination Form.....1

Nominator’s Recommendation.....2

Nominee’s Resume.....3-9
(include career history, recent publications, awards, recognitions, etc. pertinent to the category of primary consideration)

Testimonials.....10
(no less than five, no more than ten letters) One page should include a testimonial from the nominee’s department chair or dean. Remaining pages may come from administrators, faculty members, staff, students, alumni or community members. Please provide name, address, day and evening phone numbers for each person submitting a testimonial.

Maximum pages per nomination.....19

NOMINATIONS EXCEEDING 19 PAGES WILL NOT BE ACCEPTED

EXAMPLES OF JUSTIFICATION FOR NOMINATIONS:

- 1) **TEACHING** - Evidence of excellence in teaching from recognition by colleagues, students, and alumni. Testimonials of positive influences on their lives and careers due to the nominee’s teaching, innovation, curriculum development, etc.
- 2) **Research/Scholarly Activities** - Evidence of publications in biographical format; list major funded grants, publications or research which has significantly impacted the nominee’s field of study; testimonials from experts within the nominee’s field regarding the quality of research, publications, presentations or jury performances.
- 3) **Service** - Evidence of notable service contributions which have significantly influenced both the on/off campus community; a list of those who can testify to the importance of the contributions or service activities.

DEADLINE FOR NOMINATIONS March 3, 2006:

Mail or Fax to:

Old Dominion University Alumni Association

Norfolk, VA 23529

Fax (757) 683-6293

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HISTORY

The Old Dominion University Alumni Association invites nominations from students, faculty members, staff and alumni of the University, and from other interested parties for candidates for the Alan Rufus Tonelson Faculty Award.

This award of \$2000 and a free parking decal for one year is presented to a faculty member at the annual Faculty Awards Ceremony held each spring. It acknowledges the recipient's devotion to excellence and significant contributions to the community and stature of Old Dominion University. The recipient may be recognized for outstanding achievements in one of three categories: teaching, research or scholarly activities, or service. He or she should also demonstrate achievement in the other two categories.

The award is named for Alan Rufus Tonelson >33, one of the first students to enroll at Old Dominion University when it was founded in 1930 as the Norfolk Division of the College of William and Mary. Dr. Tonelson is a loyal alumnus, professor emeritus and a retired university administrator.

ELIGIBILITY

All Old Dominion University faculty members under full-time teaching and research contracts for the current fiscal year are eligible for nomination. Previous recipients are ineligible. Nominees not selected for the award will be considered for subsequent years pending completion of an updated nomination form.

The attached nomination form must be completed in total and filed in the Alumni Association **no later than March 3, 2006 at 5:00 P.M. NO EXCEPTIONS WILL BE MADE.**

Please remember that the committee will have a difficult job choosing one recipient among so many qualified nominees, so be sure to provide all the information requested. Should you need assistance in completing the nomination package, contact the nominee or the chairperson of the nominee's department.

Please feel free to duplicate this form for multiple nominations.

